

..Drafter  
Clerk 06/20/2006

..title  
AN ORDINANCE making a supplemental appropriation of \$1,635,446 to the records, elections and licensing services division to initiate a transition to an all mail ballot voting system; and amending the 2006 Budget Ordinance, Ordinance 15333, Section 25, as amended.

..body  
BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:  
SECTION 1. Ordinance 15333, Section 25, as amended, is hereby amended by adding thereto and inserting therein the following:

RECORDS, ELECTIONS AND LICENSING SERVICES - From the current expense fund there is hereby appropriated to:

Records, elections and licensing services \$1,635,446

((P1 PROVIDED THAT:

Of this appropriation, \$300,000 shall not be expended or encumbered until the executive submits to the council an assessment and turnaround plan developed by the consultant the executive has selected as the elections turnaround team.

The plan must be filed by March 1, 2006, in the form of 11 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff for the labor, operations and technology committee or its successor.

P2 PROVIDED FURTHER THAT:

Of this appropriation, \$300,000 shall not be expended or encumbered until the executive submits and the council approves by motion a plan for implementing the elections turnaround plan. The plan shall include, at a minimum, measurable goals and objectives for improving elections operations, proposed strategies for achieving the objectives, baseline performance measures that will be used to measure progress in meeting the objectives and a quarterly report format to be used to update the council on progress in meeting the objectives.

The plan must be filed by April 1, 2006, in the form of 11 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff for the labor, operations and technology committee or its successor.

P3 PROVIDED FURTHER THAT:

Of this appropriation, \$300,000 shall be expended or encumbered only in increments of \$100,000 after council approval by motion of each of three quarterly reports developed by the elections turnaround team consultant. The executive shall submit the reports to the council at the same time they are provided to the executive by the consultant. The quarterly reports shall be consistent with the quarterly report format approved by the council as part of the implementation plan. Three reports shall be submitted in 2006. For each quarterly report so approved by the council by motion, \$100,000 of the \$300,000 of the appropriation restricted by this proviso shall become available for expenditure or encumbrance.

The quarterly reports must be filed in the form of 11 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff for the labor, operations and technology committee or its successor.))

P4 PROVIDED THAT:

Of this appropriation, \$310,000 shall not be expended or encumbered until the executive submits to the council a detailed scope of work developed in consultation with a consultant to facilitate organizational optimization support for the elections section. It is the intent of the council that the division obtains a consultant familiar with elections operations and with expertise in work flow engineering and management. The consultant should facilitate improved employee morale, accountability and ownership; strengthen organizational communications; and effective leadership development. This scope of work should include, at a minimum, project planning oversight to move to vote by mail elections, benchmarks, timelines and decision points for vote by mail implementation, including impacts of vacancies in leadership management positions within the division and the elections section, an organizational effectiveness plan, and a management and leadership development and coaching plan.

The scope of work should be filed by July 1, 2006, in the form of 11 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff for the committee of the whole or its successor.

P5 PROVIDED FURTHER THAT:

Of this appropriation, \$200,000 shall not be expended until the consultant provides the council with a progress report on the implementation of the scope of work to optimize the elections organization. The consultant shall report on the

progress through an oral briefing to a council committee on the status of the implementation or through a written report. This independent report shall occur within three months after the consultant is retained. The update shall include, at a minimum, organizational assessment benchmarks; progress toward measurable goals and objectives for improving elections operations, management, leadership, communications and performance; proposed strategies for achieving the objectives; and baseline performance measures that will be used to measure progress in meeting the objectives.

Any report or materials provided within the three month update shall be provided in the form of 11 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff for the committee of the whole or its successor.

**P6 PROVIDED FURTHER THAT:**

Of this appropriation, \$100,000 shall not be expended until the executive submits to the council and the council has approved by motion an exit report assessment developed by the consultant that provides both short-term and long-range recommendations for continuing to optimize the elections culture and organizational effectiveness. The report shall be submitted no later than December 31, 2006.

The exit report must be filed in the form of 11 copies with the clerk of the council,

who will retain the original and will forward copies to each councilmember and to the lead staff for the committee of the whole or its successor.