



King County

**Records, Elections and
Licensing Services Division**

Department of Executive Services
King County Administration Building
500 Fourth Avenue, Room 553
Seattle, WA 98104-2337

206-296-1540 Fax 206-296-0108
TTY Relay: 711

April 26, 2006

Michael Young, Chair
Maria Seal, Chief Election Observer
King County Republican Central Committee
PO Box 1884
Bellevue, WA 98009-9920

RE: Election Observers for the May 16, 2006 Special Election

Dear Michael and Maria:

King County Elections is requesting political party observers to witness activities associated with the upcoming **May 16, 2006** Special Election. To assist with assignments, please find attached an Observer Assignments Description Sheet and an Observer Assignments Matrix. The Observer Assignments Description Sheet details the activities, dates, hours, and observer numbers as well as assignment locations and contact information. The Observer Assignments Matrix details the number of observers needed by location and day.

Due to the scope of the May 16, 2006 Special Election as well as activities associated with the implementation of accessible equipment, King County Elections will not be utilizing the King County Administration Building or the Election Distribution Center on Election night for activities requiring observation. Election night results and ballot storage, activities typically performed at these sites, have been shifted to the Temporary Elections Annex as detailed in the attached documents.

In order for Elections staff to develop staffing rosters and ensure appropriate coverage, please complete the Observer Assignments Matrix with your designated observers no later than **May 1, 2006**. An electronic version of this matrix in Microsoft Excel format is available upon request. The list of observers should be directed to the attention of Sandy McConnell in Election Operations, and may be mailed to the address above, faxed to 206-296-0108, or e-mailed to sandy.mcconnell@metrokc.gov.

Your designated observers will be paid at the rate of \$7.63 per hour. If you will be using any observers who have not previously served in **2005**, forms (I-9's, W-4's, and payroll sheets) are

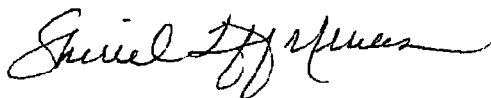
Michael Young, Chair
Maria Seal, Chief Election Observer
April 26, 2006
Page 2

available from our Payroll Technician, Claire Jordan, at 206-296-1931. If needed, please instruct designated observers to complete these forms and give them to the Chief Election Observer (CEO) prior to reporting for duty. **The Party has the responsibility of verifying the identification of the designated observers.** You are reminded to read the instructions on the I-9 forms as to acceptable identification. If the paperwork is not fully completed, we will be unable to issue a paycheck in a timely manner. Observers will receive information from our office regarding observer training prior to the election.

If you have any questions regarding the election observers program, please do not hesitate to contact our Election Operations work unit at 206-296-1565.

Thank you for your cooperation and assistance in this matter.

Sincerely,



for Dean C. Logan
Director

Enc(s): Observer Assignments Description Sheet
Observer Assignments Matrix

cc: Garth Fell, Assistant Superintendent of Ballot Processing and Delivery
Anne Brusklund, Assistant Superintendent of Voter Services
Alycia Luke, Election Distribution Center Supervisor
Sandy McConnell, Election Operations